

The Rotary Foundation Committee Charter

Mission Statement:

Inform and encourage members to participate in The Rotary Foundation's (TRF) programs and to support TRF annually so Rotary's lifesaving and life-changing programs around the world can continue and to work with club leadership to achieve stated goals related to TRF.

Committee Membership:

The Committee will have a chair appointed by the Club President. A vice-chair can be designated to assist the chair. A Chair-elect can be designated if the Chair is not returning for the next Rotary year. Any member of Rotary Club of Fort Collins (RCFC) can join this committee.

Responsibilities:

- Develop committee goals to achieve club TRF goals for the coming year which the Club President will endorse and confirm to Rotary International.
- Educate and train club members about The Rotary Foundation's impact in the world
- Coordinate a TRF-theme club presentation in the month of November which is designated as Rotary Foundation month.
- Encourage members to donate to TRF through a commitment to one or more of several TRF funds at appropriate levels and to see that donors are recognized.
- Work with the International Projects and Grants Committee (IPG) and Community Service Committee to inform members about the impact of various Club projects that are funded by TRF funds.
- Coordinate other recipients of TRF programs to share their stories with members, such as Rotary Peace Fellows, Rotary Scholarship Recipients.
- Monitor club giving to TRF from our membership and to ensure that our President's annual commitment to The Rotary Foundation is honored.
- Promote presentation of a weekly Rotary Foundation "thought" at the beginning of each club meeting to allow club members to hear about TRF from different perspective so that club members will better understand the purpose Foundation thought expresses how Rotary Foundation-funded projects save and change lives.

Chair Responsibilities:

- Call meetings of the TRF Committee on regular basis.
- Help educate all members about The Rotary Foundation (TRF) of Rotary International through club programs, and brief reports at club meetings as appropriate.
- Work with Program Committee to set a date for the annual TRF Program for November which is Rotary International's (RI) Foundation month. Schedule a year ahead of time. Set the program, find a speaker, order the awards to be given, etc.
- Encourage all members to donate to TRF through sustaining membership toward a Paul Harris Fellow Award, Multiple Paul Harris Fellow, Benefactor, Bequest Society, Paul Harris Society, Major Donors, and Arch Klumph Society.

- Download and review every month the “Club Recognition Summary”, Club Fundraising Analysis report, Major Donor, Arch Klumph Society, Bequest Society Report, and Paul Harris Society report.
- Order awards from RI. Work with President and awardees to set up a time to present awards to members.
- Work closely with the International Projects and Grants Committee (IPG) to help in any way to accomplish their goals.
- Make sure that our quarterly donation from our members is sent to TRF in a timely manner.
- Work with President to achieve his/her goals as promised to RI at the beginning of the Rotary Year.
- Attend the annual Foundation dinner and other Foundation related meetings at the District level.
- Encourage members to participate in training opportunities related to TRF.
- Work with individual members to monitor their account with RI and answer questions on recognition levels.
- Manage the Club Recognition Points, using them to recognize Rotarians and community members, promoting the Foundation, and to incentivize member to give to the Foundation.