

Volunteer Service Committee Charter

Mission Statement or Statement of Purpose

The general mandate of the Volunteer Service Committee shall be to conduct charitable service activities on behalf of the Club on a regular basis. Normally these activities will be within the Fort Collins and surrounding areas, focusing on local needs. In formulating its plans and making its decisions, the Volunteer Service Committee shall keep Rotary International's six (7) Areas of Focus in mind.

Committee Membership

The Committee will have a Chair. If the Chair is not going to continue for the next Rotary year, the Committee will assign a Chair-elect by January 1st. The Committee will strive to have membership that is representative of the overall club.

Authority

Rotary District 5440 offers grants to District 5440 Clubs on annual basis, a District Grant in spring and the Governor's grant in the fall. The Board has assigned the responsibility for choosing the Governor's grant to the Volunteer Service committee. The Club normally alternates its District Grant annually between international and local projects. When the Club does a local project, the Board has assigned the Volunteer Service committee to choose it.

The Committee will also have a small budget to help support service activities.

Responsibilities

- The Committee will assist with District Grants, in execution, monitoring and reporting to the District, verifying that projects are completed and reported as required. Committee members may or may not be the club contact for District grants; all club members are welcome to lead a District Grant project, even if not a member of this committee.
- Committee shall keep a calendar the Club's Volunteer service activity, assisting other committees to eliminate conflicts.
 - Committee shall publicize to all club members the service opportunities available.
 - Committee shall publicize with the assistance of Communication Committee images and information about their projects and service activities.
- Many members and committees in the club lead and perform volunteer service so while this Committee may lead some activities, it will not lead all activities, and often will act in support role.
- For time periods, where there are no planned service opportunities offered by other committees or members outside this committee, this committee will actively look for service opportunities, plan and execute them.
- Committee will coordinate with Community Grants committee, looking for service opportunities with the various organizations that our Club awards grants to. Community Grants Committee gives preference to those organizations.

Meetings

The Committee will meet regularly but adjust meeting times and locations to give all club members the opportunity to participate.